

ChoiceforChildren

The ChoiceforChildren Foundation has a set of regulations and rules. Last update version: March 2011.

This document contains all the requirements which a student must meet, to be eligible for a ChoiceforChildren Foundation (CfC) scholarship. Everyone can apply for a scholarship. The foundation does not discriminate on race, ethnicity, religion, sex or sexual orientation. For nursery students, the minimum age is four (4) years. For university students, the maximum age is thirty (30) years. To optimise our limited resources, CfC focuses its support on students in Southern Sudan and Uganda.

I. Application Procedure

- A. When applying to CfC, a candidate can:
 - I. Register in person through our website: www.choiceforchildren.nl.
If necessary, you can request to receive an application form via email.
 - II. Submit an application to the local organisations and staff of CfC.
 - a. Managers Uganda, Mr Elias Muzeyi or Mr. Richard Semanda
 - b. Manager Southern Sudan, Mr Ruben Mayen Maluac.
- B. Completed applications can be submitted via email or post. Addresses are listed on our website www.choiceforchildren.nl .All applications must be filled out completely, including all required documents.
- C. Applications that are incomplete, cannot be considered by CfC.**

D. Each year CfC decides the scholarships for tertiary education in May. The scholarships for primary and secondary education, and other categories, are decided in October. The main selection criteria are:

- I. The financial possibilities of CfC.
- II. The development potential of the student.
- III. The balanced and representative composition of the group of students.
- IV. Feasibility of expanding the CfC network.

D. All applications which are considered will receive a communication from CfC. The candidates which are selected for scholarships, must confirm their acceptance within thirty (30) days of our writing being sent out. Any candidates who do not respond within that timeframe, lose their selection to the next candidates on the list. In the unfortunate event of a late response, the candidate should explain the hardship, after which CfC may choose to re-enter the candidate in the next year's selection process.

E. Scholarships are awarded for one-year periods. At the end of each year CfC evaluates whether to renew a scholarship, or to allocate the funds to another candidate. The decision is based primarily on school results, effort, motivation and attitude.

2. Achievements and reporting on achievements

At the end of each school or academic term, each student must inform CfC of their achievements.

- A) Each term, students must provide CfC with term reports, including the stamp and signature of the head of the school or university.
- B) At least once a year, students must provide a personal letter. For example on school experiences, friends, teachers, hobbies.
- C) Each year, students must provide one recent photograph of themselves.

- D) At the end of each year students in Secondary or Tertiary level must provide a study plan, including an overview of achievements.
- E) At the end of each year students in Primary 7, Secondary and Tertiary level must provide an analysis of their strong and weak points, and a plan for further improvement.

3. Communication: Stay in Contact

It is important for CfC to have regular contact with the students. For this we expect all students to become proficient in using internet and email. Students at KingsWay Schools can use the internet connection at school for this. There are internet cafes in all major cities in Uganda and Southern Sudan, enabling students to communicate with CfC.

- A) Students must make every effort to keep in touch with CfC.
- B) If a student is specifically requested to contact CfC, the student must do so within thirty (30) days.
- C) In a situation where it is impossible to make contact with CfC in the Netherlands, students must contact the local staff: Mayen Ruben Maluac in Southern Sudan, Elias Muzeyi, Richard Semanda or Mr Frank Muramura, the director of KingsWay Schools, in Uganda.
- D) CfC must be informed of any changes in personal situation, such as those in the personal situation or medical condition. For example, upon renewal of passport or identity card, CfC must receive a copy of the new ID within thirty (30) days.

4. Regulations

Students must comply with all aforementioned requirements and the following regulations. Failure to do so can lead to suspension of their

scholarship.

- A) CfC cooperates with local schools and staff:
 - I. CfC determines which school the student will attend. CfC works together with Kingsway Primary and Secondary Schools. New students are tested to determine their level of schooling. The findings of this test are binding. Students who refuse the test's results are not eligible to participate in CfC's scholarship program.
 - II. Students must comply with instructions from local organisations and staff. In particular Mayen Ruben Maluac, Ricard Semanda and Elias Muzeyi act on behalf of CfC and their instructions must be followed at all times.

- B) Travel and holiday policy:
 - I. Students are expected to travel together. Specified budgets are set for such travel.
 - II. Students travelling away from their school must always inform CfC of their destination. If such travel occurs outside of holiday periods, students must provide the reason for this travel.
 - III. During holiday periods, students are allocated a set budget.
 - IV. During holiday periods the students are responsible for maintaining contact and providing contact addresses.

- C) Discrimination, deceit and cheating:
 - I. CfC does not accept students who discriminate, including but not limited to race, religion, heritage, gender, sexual orientation.
 - II. Student engaging in discrimination, deceit and/or cheating, are immediately expelled from CfC's scholarship program.

- D) In cases where students are sexually active, they must practice safe sex and use condoms. Students must acknowledge the risk of pregnancy, and the possibility of infection with HIV/AIDS and other STDs when practicing unsafe sex.

- E) All CfC scholarship students must comply with these rules, without exception. Based on these rules, CfC reserves the right to terminate a student's scholarship. CfC will communicate its reasons to the student in question, and students have the right to appeal in writing. Such an appeal must be received within thirty (30) days of CfC communicating

the termination. CfC's ruling on this appeal is final. In case of termination, CfC will immediately end support for the student in question.

**Approved by the board of the
ChoiceforChildrenFoundation,
The Netherlands, March 2011**